

# GOVERNMENT DEGREE COLLEGE, RAKKAR

HIMACHAL PRADESH

*Prospectus 2026-27*



HIMACHAL PRADESH - 177043

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☎ 01970 279011

→ *Empowering Young Minds* ←



## Dear Students and Parents,

It gives me immense pleasure to welcome you to **Government Degree College, Rakkar**, for the academic session **2026–27**.

Established in 2016, our institution has steadily grown into a vibrant centre of learning, committed to nurturing young minds and shaping responsible citizens.

At our college, education is not merely the acquisition of knowledge but a transformative journey that fosters intellectual curiosity, critical thinking, and ethical values.

Our dedicated faculty, with their rich experience and unwavering commitment, play a pivotal role in guiding students towards academic excellence and personal growth. The serene and eco-friendly campus, equipped with essential facilities such as a well-stocked **library and sports** amenities, creates an ideal atmosphere for learning and exploration.

In addition to academics, we place great emphasis on co-curricular and extra-curricular activities. Through cultural events, sports competitions, NSS, and other initiatives, we aim to instill leadership qualities, teamwork, and a spirit of community service among our students.

As we embark on a new academic session, I encourage each student to make the most of the opportunities available and strive for excellence in every endeavour. Let us work together to create a dynamic and inclusive learning community where dreams are nurtured and aspirations take flight.

I extend my best wishes to all students for a successful and enriching academic journey.

**Warm regards,**

**Dr. Ramesh Chand**

Principal

**Government Degree College, Rakkar**

District Kangra, Himachal Pradesh



**FACULTY OF THE COLLEGE: HUMANITIES**



**Sh. Vikas Chander**  
Assistant Professor  
Deptt. of Economics



**Dr. Sushma Kumari**  
Assistant Professor  
Deptt. of English



**Ms. Meena Kumari**  
Assistant professor  
Deptt. of Hindi



**Sh. Ravinder Kumar**  
Assistant Professor  
Deptt. of History



**Ms. Shailza**  
Assistant Professor  
Deptt. of Pol. Science

## FACULTY OF THE COLLEGE: COMMERCE



**Dr. Jaspal Singh Rana**  
Assistant Professor  
Deptt. of Commerce



**Ms Shweta Kohli**  
Assistant Professor  
Deptt. of Commerce

## LIBRARY STAFF



**Ms. Sonia**  
Assistant Librarian

## NON-TEACHING STAFF



**Sh. Satyakam Sharma**  
Superintendent  
(Grade- II)



**Sh. Ved Prakash**  
Junior Office Assistant  
(IT)

## ACTIVITY-CUM-ACADEMIC CALENDAR



Availability of Prospectus and Submission of Admission Forms:	01 June 20226 To 19 June 2026	19 Days
Pre-admission counselling of students	12 June to 19 June 2026	08 Days
Display of 1 <sup>st</sup> Merit List (UG 1 <sup>st</sup> year students):	20 June 2026 up to 5 pm	
Fee to be deposited:	21 June to 23 June 2026	03 Days
Display of 2 <sup>nd</sup> Merit List:	24 June 2026, up to 3 pm	
Fee to be deposited:	25 June to 2026 June 2026	03 Days
Orientation of 1 <sup>st</sup> year students:	28 to 30 June 2026	03 Days
Admission of UG 2 <sup>nd</sup> & 3 <sup>rd</sup> year students on Roll On Basis:	01 June 2026 to 19 June 2026	19 Days
Fee to be deposited :	12 June 2026 to 23 June 2026	12 Days
Post admission counselling, online submission of scholarship forms and student feedback	24 June 2026 to 30 June 2026	07 Days
Commencement of Regular Teaching:	01 July 2026 to 15 March 2027 of next year excluding vacation period	
Total Teaching Days		>180
Annual practical examination/Remedial/Need based classes/self-study by students	16 March to 25 March	
Theory Examinations	26 March to 10 May	
Evaluation of answer scripts	07 April to 17 May	
Results of all UG classes	up to 30 June	
Result of re-evaluation	up to 20 August	
Supplementary Examination	September	
Result of Supplementary Examination		
October		
<b>VACATION SCHEDULE</b>		
Diwali Break:	Two days before and two days after Diwali	05 Days
Winter Vacations:	1 <sup>st</sup> January to 4 <sup>th</sup> February 2027	35 Days
Summer Vacations:	18-05-2026 To 11-06-2026	25 Days
Total Vacation Period		65 Days

**GOVERNMENT DEGREE COLLEGE RAKKAR  
KANGRA HIMACHAL PRADESH-177043**

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## FACULTY & VARIOUS DEPARTMENTS OF THE COLLEGE

### PRINCIPAL

*Dr. Ramesh chand*

### DEPARTMENT OF ECONOMICS

*Sh. Vikas Chander*

*M.A,M.Phil. Economics*

### DEPARTMENT OF ENGLISH

*Dr. Sushma Kumari*

*M.Phil., Ph.D. in English, M Ed.*

*(NET in ENGLISH), (NET in EDUCATION)*

### DEPARTMENT OF HINDI

*Ms. Meena Kumari*

*M.A. M.Phil. Hindi,*

### DEPARTMENT OF HISTORY

*Sh. Ravinder Kumar*

*M.A. History, SET, B.Ed.*

### DEPARTMENT OF POLITICAL SCIENCE

*Ms. Shailza*

*M.A. Political Science, SET, UGC-NET*

### DEPARTMENT OF MUSIC INSTRUMENTAL

*Mrs. Namita Sekhri ( Leave upto 2027)*

*M.A, M.Phil, NET*

### FACULTY OF COMMERCE

*Dr. Jaspal Singh Rana*

*M.Com. MBA (FINANCE), Ph.D*

*Ms. Shweta Kohli*

*M.Com. (Gold Medalist) SET, NET-JRF in Commerce*

## LIBRARY STAFF

**Ms. Sonia**

*Assistant Librarian*

## MINISTERIAL STAFF

*Sh. Satya Kam Sharma*

*Superintendent*

*Sh. Ved Prakash*

*JOA*

*Sh. Dilbag singh*

*Peon-cum-chowkidar*

## **DIFFERENT ADMINISTRATIVE COMMITTEE SESSION 2026-27**

### **COLLEGE ADVISORY/ CSCA ADVISORY/ DISCIPLINE/ANTI-RAGGING AND ANTI-DRUG COMMITTEE**

<i>Prof. Vikas Chander</i>	<i>Convener</i>
<i>Dr. Sushma Kumari</i>	<i>Member</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>
<i>Ms. Sonia</i>	<i>Member</i>
<i>Sh. Satyakam Sharma (Supdt.)</i>	<i>Member</i>

### **INTERNAL QUALITY ASSURANCE CELL/NAAC COMMITTEE**

<i>Prof. Vikas Chander</i>	<i>Coordinator</i>
<i>Dr. Sushma Kumari</i>	<i>Member</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>
<i>Sh. Satyakam Sharma (Supdt.)</i>	<i>Member</i>
<i>Dr. Swadeep Sood</i>	<i>External Member</i>
<i>President PTA</i>	<i>External Member</i>
<i>President CSCA</i>	<i>Student Member</i>

### **GRIEVANCE CELL FOR WOMEN & PREVENTION OF SEXUAL HARASSMENT COMMITTEE**

<i>Dr. Sushma Kumari</i>	<i>Convener</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>
<i>Ms. Sonia</i>	<i>Member</i>
<i>Sh. Satyakam Sharma (Supdt.)</i>	<i>Member</i>

### **EXAMINATION COMMITTEE**

<i>Prof. Vikas Chander</i>	<i>Coordinator</i>
<i>Dr. Sushma Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>
<i>Sh. Satyakam Sharma (Supdt.)</i>	<i>Member</i>

### **CAREER GUIDANCE, COUNSELING & PLACEMENT CELL**

<i>Dr. Sushma Kumari</i>	<i>Convener</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>

### **INFRASTRUCTURE REPAIR & COLLEGE DEVELOPMENT COMMITTEE**

<i>Prof. Vikas Chander</i>	<i>Convener</i>
<i>Dr. Sushma Kumari</i>	<i>Member</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Sh. Satyakam Sharma (Supdt.)</i>	<i>Member</i>

### **CANTEEN COMMITTEE**

<i>Dr. Sushma Kumari</i>	<i>Convener</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>
<i>Sh. Satyakam Sharma (Supdt.)</i>	<i>Member</i>

### **DEBATE/DECLAMATION/QUIZ/CULTURAL & TALENT HUNT COMMITTEE**

<i>Dr. Sushma Kumari</i>	<i>Convener</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>

### **SCHOLARSHIP & STUDENT AID COMMITTEE**

<i>Dr. Jaspal Rana</i>	<i>Nodal Officer</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>
<i>Sh. Satyakam Sharma (Supdt.)</i>	<i>Member</i>

### **TIME-TABLE COMMITTEE**

<i>Prof. Vikas Chander</i>	<i>Convener</i>
<i>Dr. Sushma Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>

### **BUILDING FUND COMMITTEE**

<i>Prof. Vikas Chander</i>	<i>Convener</i>
<i>Dr. Sushma Kumari</i>	<i>Member</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>

<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>SDO HPPWD</i>	<i>Member</i>
<i>Pradhan Local GP</i>	<i>Member</i>
<i>PTA President</i>	<i>Member</i>
<i>CSCA President</i>	<i>Member</i>

### **LIBRARY COMMITTEE**

<i>Prof. Vikas Chander</i>	<i>Convener</i>
<i>Dr. Sushma Kumari</i>	<i>Member</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>
<i>Ms. Sonia</i>	<i>Member</i>
<i>Sh. Satyakam Sharma (Supdt.)</i>	<i>Member</i>

### **EDUCATIONAL TOURS, EXCURSIONS & ADVENTURE CLUB**

<i>Prof. Meena Kumari</i>	<i>Convener</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>

### **COMMITTEE FOR RTI CASES**

<i>Prof. Vikas Chander</i>	<i>Convener</i>
<i>Dr. Sushma Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Sh. Satyakam Sharma (Supdt.)</i>	<i>APIO</i>

### **RED RIBBON CLUB**

<i>Prof. Shailza</i>	<i>Convener</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>

### **NSS PROGRAMME OFFICER**

<i>Prof. Meena Kumari</i>	<i>PO</i>
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### **BURSAR**

<i>Dr. Jaspal Rana</i>
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### **CAMPUS DEVELOPMENT AND BEAUTIFICATION COMMITTEE**

<i>Prof. Vikas Chander</i>	<i>Convener</i>
<i>Dr. Sushma Kumari</i>	<i>Member</i>

<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>
<i>Sh. Satyakam Sharma (Supdt.)</i>	<i>Member</i>

#### **AISHE COMMITTEE**

<i>Dr. Sushma Kumari</i>	<i>Convener</i>
<i>Sh. Satyakam Sharma (Supdt.)</i>	<i>Member</i>

#### **COLLEGE WEBSITE UPDATION COMMITTEE**

<i>Dr. Sushma Kumari</i>	<i>Convener</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>

#### **PURCHASE COMMITTEE**

<i>Prof. Vikas Chander</i>	<i>Convener</i>
<i>Dr. Sushma Kumari</i>	<i>Member</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>
<i>Sh. Satyakam Sharma (Supdt.)</i>	<i>Member</i>

#### **BUS PASSES ATTESTATION**

<i>Prof. Ravinder Kumar</i>	<i>B.A.</i>
<i>Prof. Shweta Kohli</i>	<i>B.COM.</i>

#### **COMMITTEE FOR ATTESTATION OF ALL KINDS OF UNIVERSITY FORMS (INCLUDING PRIVATE (UG/PG - CANDIDATES/STUDENTS))**

<i>Dr. Sushma Kumari</i>	<i>Convener</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>

#### **STAFF EDITORS (COLLEGE MAGAZINE)**

<i>Dr. Sushma Kumari</i>	<i>Chief Editor/ English Section</i>
<i>Prof. Meena Kumari</i>	<i>Hindi Section</i>
<i>Prof. Shailza</i>	<i>Pahari Section</i>
<i>Dr. Jaspal Rana</i>	<i>Planning Section</i>

#### **SPORTS COMMITTEE**

<i>Dr. Jaspal Rana</i>	<i>Convener/ In-charge</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>

### **GRIEVANCE REDRESSAL COMMITTEE FOR SC/ST & OBC**

<i>Dr. Sushma Kumari</i>	<i>Convener</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>
<i>Sh. Satyakam Sharma (Supdt.)</i>	<i>Member</i>

### **DISASTER MANAGEMENT COMMITTEE**

<i>Dr. Jaspal Rana</i>	<i>Convener</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>

### **COMMITTEE FOR TAKING CARE OF DIFFERENTLY ABLED STUDENTS / PERSONS**

<i>Dr. Sushma Kumari</i>	<i>Convener</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>

### **COMMITTEE FOR PRINTING & PROCURING IDENTITY CUM LIBRARYCARDS**

<i>Prof. Vikas Chander</i>	<i>Convener</i>
<i>Dr. Sushma Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Ravinder Kumar</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Ms. Sonia</i>	<i>Member</i>

### **SOCIAL MEDIA MANAGEMENT COMMITTEE**

<i>Dr. Jaspal Rana</i>	<i>Convener</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>

### **ROVERS AND RANGERS COMMITTEE**

<i>Dr. Jaspal Rana</i>	<i>Rover Leader</i>
<i>Prof. Shweta Kohli</i>	<i>Ranger Leader</i>

### **ROAD SAFETY CLUB**

<i>Prof. Vikas Chander</i>	<i>Convener</i>
<i>Prof. Meena Kumari</i>	<i>Member</i>
<i>Dr. Jaspal Rana</i>	<i>Member</i>
<i>Prof. Shailza</i>	<i>Member</i>
<i>Prof. Shweta Kohli</i>	<i>Member</i>

### **TUTORIAL GROUPS**

<i>Prof. Vikas Chander</i>	<i>Head Tutor</i>
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<i>Dr. Sushma Kumari</i>	<b>B.A-I</b>
<i>Prof. Meena Kumari</i>	<b>B.A-II</b>
<i>Prof. Shailza</i>	<b>B.A-III</b>
<i>Dr. Jaspal Rana</i>	<b>B.COM-I</b>
<i>Prof. Shweta Kohli</i>	<b>B.COM- II &amp; III</b>

### **ELECTRICITY AND WATER MANAGEMENT COMMITTEE**

<b>Prof. Vikas Chander</b>	<i>Convener</i>
<b>Dr. Jaspal Rana</b>	<i>Member</i>
<b>Prof. Ravinder Kumar</b>	<i>Member</i>
<b>Sh. Satyakam Sharma</b>	<i>Member</i>

### **GENERAL CLEANLINESS COMMITTEE**

<b>Dr. Sushma Kumari</b>	<i>Convener</i>
<b>Prof. Meena Kumari</b>	<i>Member</i>
<b>Prof Shailza</b>	<i>Member</i>
<b>Prof. Shweta Kohli</b>	<i>Member</i>

### **COMPUTERS/IT COMMITTEE**

<b>Dr. Sushma Kumari</b>	<i>Convener</i>
<b>Dr. Jaspal Rana</b>	<i>Member</i>
<b>Prof. Shweta Kohli</b>	<i>Member</i>
<b>Sh. Satyakam Sharma</b>	<i>Member</i>

### **NATIONAL EDUCATION POLICY 2020**

<b>Dr. Sushma Kumari</b>	<b>Coordinator</b>
<b>Dr. Jaspal Rana</b>	<i>Member</i>

### **BIOMETRIC ATTENDANCE**

<b>Dr. Jaspal Rana</b>	<b>Nodal Officer</b>
<b>Sh. Satya Kam Sharma</b>	<i>Member</i>

### **ADMISSION COMMITTEE (B.A.)**

<b>Dr. Sushma Kumari</b>	<i>Convener</i>
<b>Prof. Meena Kumari</b>	<i>Member</i>
<b>Prof. Shailza</b>	<i>Member</i>
<b>Prof. Ravinder Kumar</b>	<i>Member</i>

### **ADMISSION COMMITTEE (B.COM.)**

<b>Dr. Jaspal Rana</b>	<i>Convener</i>
<b>Prof. Shweta Kohli</b>	<i>Member</i>

### **STAFF SECRETARY**

Prof. Meena Kumari

Secretary

Ms. Sonia

Additional Secretary

## PROCEDURE FOR ADMISSION

### ADMISSION SCHEDULE:

(a) Submission of Admission Forms to UG.-1<sup>st</sup> Year on Merit bases:

(b) Admission to 2<sup>nd</sup> & 3<sup>rd</sup> Year (Roll on basis):

*Note: For Detailed Information Read Academic and Activity Calendar*

ADMISSION as per NATIONAL EDUCATION POLICY (NEP) 2020:

1. Admissions to Undergraduate (UG) programmes shall be conducted in accordance with the provisions of the National Education Policy (NEP) 2020.
2. All Honours UG programmes shall be of four years' duration, incorporating multiple entry and exit options as prescribed under NEP 2020.
3. Admission to the first year shall be implemented under NEP 2020 from the current academic session. However, students in the second and third years shall continue under the existing Choice Based Credit System (CBCS) and follow the previous scheme of study.
4. For further details, kindly refer to the NEP 2020 document available on the college website.

## ELIGIBILITY FOR ADMISSION IN FIRST YEAR OF BACHELOR'S

The admission to B.A. and B. Com. First year Courses will be done according to NEP 2020 or/and as per guidelines issued by the Govt. of H.P./H.P. University.

1. A student pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by the H.P Board of School Education (or in case of *Shashtri*, passes in *PrakShashtri* from Sanskrit Colleges affiliated to the HPU) or an examination accepted as equivalent there to by the various bodies of the H.P. University.
  - a. Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. programme.
  - b. Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. programme.
  - c. For applicant seeking admission in B.Com. 1<sup>st</sup> year eligibly is 40% marks for those who have passed 10+2 from commerce stream. However, it is 45% for other students provided they have studied Mathematics/ Economics as compulsory subjects at 10+2 level. It is 33% for Girl students.
2. An applicant should not be more than 23 years of age (25 years for girl students only) as on 01/07/2027. The upper age limit is raised to 26 years for SC and ST applicants. However, in case of overage applicant the Vice Chancellor, H.P University may allow a relaxation up to 6 months.

3. An applicant having passed 10+2 examination with English as one of the compulsory subjects from any Board/University recognized by H.P Govt. or H.P. University or Association of Indian Universities can seek admission.
4. Admission is also open to an applicant who has an equivalent degree from Foreign University/ Board/College which is recognized by H.P. Govt. or H.P. University or Association of Indian Universities provided the applicant fulfills the minimum eligibility conditions.
5. Admission of a student is liable to be cancelled in case he/she furnishes incomplete/wrong/false information or in case of concealment of facts. Disciplinary action will also be taken against such candidate.
6. Initially all admission shall be provisional and subject to the final approval by H.P. University.
7. Rules of admission are subject to change as per the H.P. University notifications issued from time to time.
8. Admission to the various classes will be made on the recommendation of the admission committee constituted for the purpose.
9. Any gap of one year or more in the academic career of an applicant must be supported by documentary evidence/affidavit as the proof of his/her activities during the period of gap. Submission of false affidavit is a legal offence.
10. The applicant must fill up the Application Form in his/her handwriting and get it signed by his/her parents/local guardian.
11. The Application Form must be completed in all respects along with the following documents: (**COLOURED SCANNED documents attached if applying through ONLINE Mode**)
  - a. Self-Attested copies of detailed marks card of the previous examinations passed. In case of non-receipt of this certificate, the applicant must attach the certificate issued by the Head of the Institution last attended.
  - b. Self-Attested copy of **Matriculation Certificate** for verification of date of birth.
  - c. Original **Character certificate** from the institution last attended.
  - d. Photocopy **Aadhar card**
  - e. Female candidates seeking admission in 1<sup>st</sup> year must provide Himachali **Bonafide Certificate** for exemption of tuition fee.
12. Applicant must produce original certificates at the time of admission.
13. Applicant coming from Boards/Universities other than H.P Board of School Education Dharamshala/H.P. University Shimla must provide migration certificate in original.
14. Persons with Disability (PwD) applicant seeking fee concession must furnish their status certificate of more than 40 % disability from the competent authority.

## RULES OF REFUSAL ADMISSION

1. Applicants who have passed intermediate from Hindi *Sahitya Samelan, Allahabad* or *Prabhakar* are not eligible for admission.
2. Any candidate who passed his/her 10+2 examination after the month of July every year is not eligible to take admission in 1<sup>st</sup> year in that particular year.
3. Any candidate who appeared in or passed his/her 10+2 examination without English as a subject shall not be eligible for admission.
4. In spite of the eligibility for admission, the Principal can refuse admission if the conduct of the student has not been up to the mark during the previous years.
5. The Principal reserves the right to disallow or cancel any admission without assigning any reasons.
6. Candidate seeking admission for the first time in this college must be accompanied by his/her parents/guardians to the admission committee.

## MIGRATION

The migration of students migrating during the same course/session from any affiliated college or institution (including ICDEOL) to another affiliated college or institution shall be governed by the regulations framed by the Executive Council of the University from time to time.

### INSTRUCTIONS FOR OLD STUDENTS (2<sup>ND</sup> AND 3<sup>RD</sup> YEAR)

- *Students should choose all the courses (DSC's) very carefully, which he/she has studied in the previous class.* All the admission will be provisional subject to final approval by the university. For the final year students GE courses will be allotted on the basis of merit.
- It will be mandatory for all the students to upload the admit card of the H.P.U. Examination 2023 and fee receipt of the fee deposited for the second installment of the previous year. Without these documents the application for the admission will not be considered.
- University Registration Number of candidates who are already registered with the HP University.

### CHOOSING PROGRAMME STUDY COURSES UNDER NEP-2020

Students seeking admission to B.A. (First Year) shall be required to choose **any one subject combination** from the list provided below:

#### **1. B.A. Humanities:**

DSC-A	DSC-B	Minor (C)	MDC-1 Options	SEC-1	AEC-1
<b>English</b>	History	Political Science	Economics	SEC-1 (Any one from A,B,C category opted )	Hindi
	History	Economics	Political Science	SEC-1 (Any one from A,B,C category opted )	Hindi
	Political Science	History	Economics	SEC-1 (Any one from A,B,C category opted )	Hindi
	Political Science	Economics	History	SEC-1 (Any one from A,B,C category opted )	Hindi
	Economics	History	Political Science	SEC-1 (Any one from A,B,C category opted )	Hindi
	Economics	Political Science	History	SEC-1 (Any one from A,B,C category opted )	Hindi
<b>Hindi</b>	History	Political Science	Economics	SEC-1 (Any one from A,B,C category opted )	English
	History	Economics	Political Science	SEC-1 (Any one from A,B,C category opted )	English
	Political Science	History	Economics	SEC-1 (Any one from A,B,C category opted )	English
	Political	Economics	History	SEC-1 (Any one from A,B,C category opted )	English

	Science			opted )	
	Economics	History	Political Science	SEC-1 (Any one from A,B,C category opted )	English
	Economics	Political Science	History	SEC-1 (Any one from A,B,C category opted )	English
History	English	Political Science	Economics	SEC-1 (Any one from A,B,C category opted )	Hindi
	English	Economics	Political Science	SEC-1 (Any one from A,B,C category opted )	Hindi
	Political Science	English	Economics	SEC-1 (Any one from A,B,C category opted )	Hindi
	Economics	English	Political Science	SEC-1 (Any one from A,B,C category opted )	Hindi
	Hindi	Political Science	Economics	SEC-1 (Any one from A,B,C category opted )	English
	Hindi	Economics	Political Science	SEC-1 (Any one from A,B,C category opted )	English
	Political Science	Hindi	Economics	SEC-1 (Any one from A,B,C category opted )	English
	Economics	Hindi	Political Science	SEC-1 (Any one from A,B,C category opted )	English
Political Science	English	History	Economics	SEC-1 (Any one from A,B,C category opted )	Hindi
	English	Economics	History	SEC-1 (Any one from A,B,C category opted )	Hindi
	History	English	Economics	SEC-1 (Any one from A,B,C category opted )	Hindi
	Economics	English	History	SEC-1 (Any one from A,B,C category opted )	Hindi
	Hindi	History	Economics	SEC-1 (Any one from A,B,C category opted )	English
	Hindi	Economics	History	SEC-1 (Any one from A,B,C category opted )	English
	History	Hindi	Economics	SEC-1 (Any one from A,B,C category opted )	English
	Economics	Hindi	History	SEC-1 (Any one from A,B,C category opted )	English
Economic s	English	History	Political Science	SEC-1 (Any one from A,B,C category opted )	Hindi
	English	Political Science	History	SEC-1 (Any one from A,B,C category opted )	Hindi
	History	English	Political Science	SEC-1 (Any one from A,B,C category opted )	Hindi
	Political Science	English	History	SEC-1 (Any one from A,B,C category opted )	Hindi
	Hindi	History	Political Science	SEC-1 (Any one from A,B,C category opted )	English
	Hindi	Political Science	History	SEC-1 (Any one from A,B,C category opted )	English
	History	Hindi	Political Science	SEC-1 (Any one from A,B,C category opted )	English
	Political Science	Hindi	History	SEC-1 (Any one from A,B,C category opted )	English

## Intake Capacity:

- The maximum number of seats in each core course I will be 80. The number of seats may be enhanced to 140 if the number of teachers in any subject will be more than one.
- The admission to the core course I will be done on the basis of the merit. Provided the number of applicants will be more than the intake capacity in any course.

## COURSE TITLE AND CODES: HUMANITIES

### SEMESTER I (As per National Education Policy-2020)

SUBJECT	COURSE TYPE	TITLE OF THE COURSE	CODE	CREDIT
ENGLISH	DSC/MC	Appreciating Literature I (Poetry and Short Story)	DSC ENG 111/ MC ENG 112	4
	MDC	Literature from Himachal	MDC ENG 113	3
	SEC	Basic Communication Skills	SEC ENG 114	3
	AEC	Foundation Course in English	AEC ENG 115	2
HINDI	DSC/MC	हिन्दी साहित्य का इतिहास आदिकाल, भक्तिकाल और रीतिकाल	(DSC HIN 111/ MC HIN 111)	4
	MDC	सृजनात्मक लेखन के विविध क्षेत्र	(MDC HIN 112)	3
	SEC	प्रयोजनमूलक हिंदी	HIN 113	3
	AEC	हिंदी भाषा और संप्रेषण	(AEC HIN 114)	2
ECONOMICS	DSC/MC	Basic Microeconomics	ECONEP111	4
	MDC	Fundamentals of Indian Economy	ECONEP112	3
	SEC	Basic Statistics for Social Sciences	ECONEP113	3
HISTORY	DSC/MC	History of India (from the Earliest Times to Gupta Period)	DSC 1(C/M): HIST-111	4
	MDC	Ancient History of India	HIST-112	3
	SEC	An Introduction to Archaeology	HIST-113	3
POLITICAL SCIENCE	DSC/MC	Introduction to Political Theory	DSC-1-POLS-111	4
	MDC	Society, Economy and Politics in Himachal Pradesh	MDC-1-POLS-112	3
	SEC-I	Legislative Support	POLS-113	3

**COURSE TITLE AND CODES: B.A. 2<sup>ND</sup> & 3<sup>RD</sup> YEAR  
(AS PER CHOICE BASED CREDIT SYSTEM)**

**SEMESTER II (As per National Education Policy-2020)**

SUBJECT	COURSE TYPE	TITLE OF THE COURSE	CODE	CREDIT
ENGLISH	DSC/MC	Appreciating Literature II (Non-Fictional Prose and Drama)	DSC ENG 121/ MC ENG 122	4
	MDC	Soft Skills and Personality Development	MDC ENG 123	3
	SEC	Writing Skills	SEC ENG 124	3
HINDI	DSC/MC	मध्यकालीन काव्य	(DSC HIN 121/ MC HIN 121)	4
	MDC	अनुवाद विज्ञान	(MDC HIN 122)	3
	SEC	समाचार संकलन और लेखन	(SEC HIN 123)	3
ECONOMICS	DSC/MC	Basic Macroeconomics	ECONEP121	4
	MDC	Contemporary Issues in Indian Economy	ECONEP122	3
	SEC	Economics of Agriculture in Himachal Pradesh	ECONEP123	3
HISTORY	DSC/MC	History of India: Post Gupta to 1200 CE	DSC 2(C/M): HIST-121	4
	MDC	Medieval History of India	HIST-122	3
	SEC	Historical Tourism	HIST-123	
POLITICAL SCIENCE	DSC/MC	Indian Government and Politics	DSC-2-POLS-121	4
	MDC	Human Rights, Gender, and Environment	POLS-122	3
	SEC	Public Opinion and Survey Research	POLS-123	3
VAC	VAC	Environment Education and Awareness	VAC-ENV	2
I/A/P/C		Internship/ Apprenticeship/Project/Community Outreach		2

SUBJECT	COURSE TYPE	CODE	TITLE OF THE COURSE	CREDIT
ENGLISH II YEAR	LANGUAGE CORE	ENG CE 201	ENGLISH-II (COMP. B.A. & B.COM.)	6 CREDITS
	DSC-1C	ENG DSC202	BRITISH LITERATURE (PLAY & NOVEL)	6 CREDITS
	DSC-1D	ENG DSC203	LITERARY CROSS CURRENTS	6 CREDITS
	AEEC/SEC-1	ENGAEEC/ SEC204	CREATIVE WRITING : BOOK AND MEDIA REVIEWS	6 CREDITS
	AEEC/SEC-2	ENGAEEC/ SEC205	TRANSLATION STUDIES AND PRINCIPLES OF TRANSLATION	4 CREDITS
		DSE-1A	ENG DSE303	SOFT SKILLS
	DSE-1B	ENG DSE 304	ACADEMIC WRITING AND	6 CREDITS

ENGLISH III YEAR	AEEC/SEC-3	ENGAEEC/ SEC301	COMPOSITION TECHNICAL WRITING	4 CREDITS
	AEEC/SEC-4	ENGAEEC/ SEC 302	BUSINESS COMMUNICATION	4 CREDITS
	GE-1	ENG GE 305	LITERATURE FROM HIMACHAL	6 CREDITS
	GE-2	ENG GE 306	CONTEMPORARY INDIA: WOMEN AND EMPOWERMENT	6 CREDITS
HINDI II YEAR	LANGUAGE CORE	HIND 201	HINDI-II (ANIVARYA HINDI RACHNA PUNJ)	6 CREDITS
	DSC-1C	HIND202	ADHUNIK HINDI KAVITA	6 CREDITS
	DSC-1D	HIND203	HINDI GADYA SAHITYA	6 CREDITS
	AEEC/SEC-1	HIND204 OR HIND 205	KARYALAYEE HINDI OR HINDI BHASHA SHIKSHAN	4 CREDITS
AEEC/SEC-2	HIND 206 OR HIND 207	ANUVAAD VIGYAN OR SAMBHASHAN KALA	4 CREDITS	
HINDI III YEAR	DSE-1A	HIND305	LOK SAHITYA	6 CREDITS
	DSE-1B	HIND 306	CHHAYAVADOTTAR HINDI KAVITA	6 CREDITS
	AEEC/SEC-3	HIND 301	RANG ALEKH EVEM RANGMANCH	4 CREDITS
	AEEC/SEC-4	HIND 304	SAMACHAR SANKALAN AUR LEKHAN	4 CREDITS
	GE-1	HIND307	ADHUNIK BHARTIYA SAHITYA	6 CREDITS
	GE-2	HIND 308	SRIJNATAMAK LEKHAN KE VIVIDH VISHAY.	6 CREDITS
HISTORY II YEAR	DSC-1C	HIST (A) 203	HISTORY OF INDIA FROM CE. 1206- 1707	6 CREDITS
	DSC-1D	HIST (A) 204	HISTORY OF INDIA FROM CE. 1707- 1950	6 CREDITS
	SEC-I	HIST(A)217 OR HIST(A)218	HISTORICAL TROURISM THEORY AND PRACTICES OR MUSEUMS AND ARCHIVES IN INDIA	4 CREDITS
	SEC-II	HIST(A)219 OR HIST(A)220	WOMEN STUDIES IN INDIA OR INDIAN HISTORY AND CULTURE	4 CREDITS
HISTORY III YEAR	DSE-1A	HIST (A) 305	MODERN AND CONTEMPORARY WORLD HISTORY I : 1871-1919	6 CREDITS
	DSE-1B	HIST (A) 307	MODERN AND CONTEMPORARY WORLD HISTORY II : 1919-1992	6 CREDITS
	SEC-III	HIST (A) 317	INDIAN HISTORY AND CULTURE	4 CREDITS
	SEC-IV	HIST (A) 319	INTRODUCTION TO INDIAN ART	4 CREDITS
	GE-I	HIST (A) 309 OR HIST(A)310	WOMEN STUDIES IN INDIA OR SOCIAL RELIGIOUS REFORM (19 <sup>TH</sup> & 20 <sup>TH</sup> CENTURIES)	6 CREDITS
	GE-2	HIST(A)311 OR HIST(A)312	ENVIRONMENTAL ISSUES IN INDIA OR HISTORY OF HIMACHAL PRADESH 1815-1972	6 CREDITS
ECONOMICS II YEAR	DSC-1C	ECONA201	PRINCIPLES OF MACROECONOMICS-I	6 CREDITS
	DSC-1D	ECONA202	PRINCIPLES OF	6 CREDITS

ECONOMICS III YEAR	SEC-I	ECONA204	MACROECONOMICS-II ECONOMICS OF RURAL DEVELOPMENT	4 CREDITS
	SEC-II	ECONA206	DEMOGRAPHY	4 CREDITS
	DSE-1A	ECONA303	ECONOMY OF HIMACHAL PRADESH	6 CREDITS
	DSE-1B	ECONA305	DEVELOPMENT OF ECONOMICS	6 CREDITS
	SEC-III	ECONA310	PUBLIC FINANCE	4 CREDITS
	SEC-IV	ECONA311	MONEY & BANKING	4 CREDITS
	GE-1	ECONA 313	ECONOMY OF HIMACHAL PRADESH	6 CREDITS
POLITICAL SCIENCE II YEAR	GE-2	ECONA 314 OR ECONA 315 OR ECONA 316	INDIAN ECONOMY OR ENVIRONMENTAL ECONOMICS OR DEVELOPMENT ECONOMICS	6 CREDITS
	DSC-1C	POLS201	COMPARATIVE GOVT. & POLITICS	6 CREDITS
	DSC-1D	POLS202	INTRODUCTION TO INTERNATIONAL POLITICS	6 CREDITS
	SEC-1	POL.S203	LEGISLATIVE SUPPORT	4 CREDITS
POLITICAL SCIENCE III YEAR	SEC-2	POL.S204	PUBLIC OPINION & SURVEY PROGRAMME	4 CREDITS
	DSE-1A	POLS301A OR POLS301B	THEMES IN COMPARATIVE POLITICS THEORY OR ADMINISTRATION AND PUBLIC POLICY CONCEPTS AND THEORIES	6 CREDITS
	DSE-1B	POLS302A OR POLS302B	DEMOCRACY AND GOVERNANCE OR UNDERSTANDING GLOBALISATION	6 CREDITS
	SEC-III	POLS303	DEMOCRATIC AWARENESS THROUGH LEGAL LITERACY	4 CREDITS
	SEC-IV	POLS304	CONFLICT AND PEACE BUILDING	4 CREDITS
	GE-1	POLS305	SOCIETY ECONOMY AND POLITICS IN HIMACHAL PRADESH	6 CREDITS
	GE-2	POLS306	HUMAN RIGHTS, GENDER AND ENVIRONMENT	6 CREDITS

### COURSE TITLES & CODES: DEPARTMENT OF COMMERCE

<b>SEMESTER I (As per National Education Policy-2020)</b>								
S. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
1	B.C.101	Business Organization & Management	DSC - I	4+0+0	70	30	100	4
2	B.C.102	Financial Accounting-I	DSC - II	4+0+0	70	30	100	4
3	B.C.103	Business Law	MC - I	4+0+0	70	30	100	4

4	B.C. MDC - I	General Management (GE)	MDC - I	3+0+0	50	25	75	3
5	B.C. 104	E-Commerce	SEC - I	3+0+0	50	25	75	3
6		To be chosen from the basket of languages	AEC - I	2+0+0	35	15	50	2
Sub Total (A)					345	155	500	20

### SEMESTER II (As per National Education Policy-2020)

S. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
7	B.C.105	Principles of Marketing	DSC - III	4+0+0	70	30	100	4
8	B.C.106	Financial Accounting-II	DSC - IV	4+0+0	70	30	100	4
9	B.C.107	Company Law	MC - II	4+0+0	70	30	100	4
10	B.C. MDC-II	Business Environment	MDC-II	3+0+0	50	25	75	3
11	B.C.108	Entrepreneurship and Venture Creation	SEC-II	3+0+0	50	25	75	3
12		Environment-related Courses (As prepared by the Department of Env. Science)	VAC-I	2+0+0	35	15	50	2
13		As per the guidelines of the University *	I/A/P/C*	0+0+2*	-	50*	50*	2*
Sub-Total (B)					345	205*	550*	22*

EXIT OPTION WITH CERTIFICATION—with ability to solve well-defined problems

\*Credits may vary as per the directions of the University.

### B.COM. 2<sup>ND</sup> & 3<sup>RD</sup> YEAR (AS PER CHOICE BASED CREDIT SYSTEM)

SUBJECT	CODE	TITLE OF THE COURSE	COURSE TYPE	CREDIT
<b>COMMERCE II YEAR</b>	BC2.1	Company Law	Core Course C-7	<b>6 CREDITS</b>
	BC2.2	Income tax Law and Practice	Core Course C-8	<b>6 CREDITS</b>
	BC2.3	Computer Application in Business	Skill-Enhancement Elective Course	<b>4 CREDITS</b>

			(SEC)-1	
	BC2.4	Corporate Accounting	CoreCourseC-11	6 CREDITS
	BC2.5	Cost Accounting	CoreCourseC-12	6 CREDITS
	BC2.6	E-Commerce	Skill Enhancement Elective Course (SEC)-2	4 CREDITS
COMMERCE III YEAR	BC3.1(a) BC3.1(b) BC3.1(c)	Any one of the following (a) Human Resource Management (b) Principles of Marketing (c) Fundamentals of Financial Management	Discipline Specific Elective (DSE)-1	6 CREDITS
	BC 3.2(a) BC 3.2(B)	Any one of the following (a) Corporate Governance and Auditing (b) Goods and Services Tax (GST)	Discipline Specific Elective (DSE)-2	6 CREDITS
	BC3.3	Entrepreneurship	Skill-Enhancement Elective Course (SEC) 3	4 CREDITS
	ECONA33	Economy of H.P.	Generic Elective (GE)1	6 CREDITS
	BC3.5	Any one of the following Discipline (a) Corporate Tax Planning (b) Banking and Insurance (c) Management Accounting (d) Computerized Accounting system	Discipline Specific Elective (DSE)-3	6 CREDITS
	BC3.6	Any one of the following Discipline (a) International Business (b) Office Management and Secretarial Practice (c) Fundamentals of Investment (d) Consumer Protection Secretarial Practice	Discipline Specific Elective (DSE)-4	6 CREDITS
	BC3.7	Personnel Selling & Salesmanship	SEC4	4 CREDITS
	BC3.8	Indian Economy	GE2	6 CREDITS

## \*\*Glossary of Abbreviations

Abbreviation	Full Form
AEC	Ability Enhancement Course
CGPA	Cumulative Grade Point Average
DSC	Discipline Specific Course
DSE	Discipline Specific Elective Course
GPA	Grade Point Average
IAPC	Internship/Apprenticeship/Minor Project/Community Outreach Programme
MDC	Multidisciplinary Course
MIL	Modern Indian Language
NEP	National Education Policy
SEC	Skill Enhancement Course
SGPA	Semester Grade Point Average
VAC	Value-Addition Course

## Curriculum and Credit Framework for UG Programmes Himachal Pradesh University under NEP-2020

Course & Academic Level	Semester	Discipline Specific Courses- Core Subject- A&B (DSC) Credits-4	Discipline Specific Elective (DSE) Credits-4	Minor Courses <u>Subject -C</u> (MC) Credits-4	Multidisciplinary Courses (MDC) Credits-3	Skill Enhancement Courses (SEC) Credits-3	Ability Enhancement Courses (AEC) Credits-2	Internship/ Apprenticeship /Project/ Community Outreach (I/A/P/C) Credits-4	Value Addition Courses (VAC) Credits-2	Total Credits
100-199 Introductory/Foundational Level courses	I	Subject A (DSC A1) Subject B (DSC B1)		Subject - C (MC1)	MDC1	SEC1	AEC1			20
	II	Subject A (DSC A2) Subject B (DSC B2)		Subject - C (MC2)	MDC2	SEC2		I/A/P/C-1	VAC-1	24
<b>Level 4.5</b>	<b>Exit 1</b>	<b>Student on exit will be awarded undergraduate certificate( in the Field of Study) after securing 44 credits in Semester I and II</b>								<b>44</b>
200-299 Intermediate Level Courses	III	DSC A3 DSC B3 DSC A3/B3 DSC3(i)		MC3	MDC3	SEC3	AEC2		VAC2	22
	IV	DSC A4, DSC B4 DSCA4/B4 DSC4(i)	DSE 1 A/B	MC4			AEC3		VAC3	20
<b>Level 5</b>	<b>Exit 2</b>	<b>Student on exit will be awarded undergraduate Diploma ( in the Field of Study/Discipline) after securing 86 credits on completion of in Semester IV</b>								<b>86</b>
300-399	V	DSC A5	DSE 2	MC5			AEC4			22

Higher Level Courses		DSC B5	A/B DSE 3 A/B						
	VI	DSC A6 DSC B6	DSE 4 A/B DSE 5 A/B	MC6					20
		DSC A6/B6 DSC6(i) DSC6(ii)							
<b>Level 5.5</b>	<b>Exit 3</b>	<b>Student on exit will be awarded Bachelor of ( in the Field of Study/Discipline) after securing 128 credits on completion of in Semester VI</b>							<b>128</b>
400-499 Advanced Level Courses	VII	DSC 7 DSC 8	DSE 9 (Research Methodology & Ethics)	2 DSE OR 1 DSE and 1 MC	Dissertation instead of any one of the DSE	The Dissertation/Academic Project will start in the VII Semester and the same will continue in the VIII semester. However, the evaluation and assessment will be done in the VII semester as well as in the VIII semester.		20	
	VIII	DSC 10 DSC 11		3 DSE OR 1 DSE and 2MC OR 2DSE and 1MC	Dissertation instead of any two of the DSEs		20		
<b>Level 5.5</b>	<b>Exit 4</b>	<b>Student on exit will be awarded Bachelor's Degree ( Hons./Hons. With Research) in a relevant discipline on completion of VIII Semesters with 168 credits</b>							<b>168</b>

## ACCUMULATION OF CREDITS UNDER CHOICE BASE CREDIT SYSTEM

➤ A student **must accumulate** 132 credits for new pattern for the award of a UG degree. The following table gives a summary of an under graduate programme:

Sr. No.	Course Component	Number of Courses	Credits Per Course	Total Credits
1.	Discipline Specific Core (DSC) Courses (I –II year.)	12	6	72
2.	Ability Enhancement Compulsory Courses (AECC) (I year.)	2	4	8
3.	Skill Enhancement Courses (SEC) -(II& III year)	4	4	16
4.	Discipline Specific Elective (DSE) Courses- (III Year)	4 (Arts & Comm.) 6 (Science)	6 6	24 36
5.	Generic Elective Courses (GEC)-( III Year)	2 (Arts &Comm.)	6	12
	<b>Grand Total</b>	<b>24</b>	<b>6/4</b>	<b>132</b>

**Evaluation:** Evaluation system has the following two components:

i) **Continuous Comprehensive Assessment (CCA)**:-It will account for 30% of the final grade in a phased manner.

(a) **Class Room Attendance**: A student has to attend a minimum of 75 percent lectures/tutorials and practical failing which he/she will not be allowed to appear in ESE. The incentive for classroom attendance:-

75% but <80%	1 mark
80% but <85%	2 marks
85% but <90%	3 marks
90% but <95%	4 marks
Above 95%	5 marks

(b) **House Exams (HE)**: There will be one H E in each year and it will be of 15 marks for all Year.

(c) **Seminar / Assignment / Attendance** –The remaining 10 marks of the CCA will be awarded on the basis of class test/ seminar / assignment / quiz etc.

ii) **Annual Exams (AE)**: The remaining 70 % of the final grade of the student in a course will be on the basis of annual exams (AE) that will be for three hours duration and will be covering the whole syllabus of the course.

### Grading:

- **Credit Weighed Marking System**: Performance of a student is evaluated in terms of earned credit weighed marking system. Earned credits are defined as the sum of course credits in which grade points above a certain cut off have been obtained for declaring learner pass in that course. In this way two performance indices emerge
- **Semester Grade Point Average (SGPA)** for the current semester which is calculated on the basis of grade points obtained in all courses, except audit courses and courses in which satisfactory or course continuation has been awarded.  $SGPA = \text{Points secured in the semester} / (\text{credits registered in the semester excluding audit, satisfactory courses and course continuation courses})$ .
- **Cumulative Grade Point Average (CGPA)** for the student is calculated on the basis of all pass grades obtained in all courses, except audit courses and courses in which satisfactory or course continuation has been awarded, obtained in all completed semesters  $CGPA = \frac{\sum(\text{course credits earned } (C_i) \times \text{Grade points } (G_i)) \text{ over all semesters}}{\sum(\text{Total course credits } (C_i \text{ in all the semesters except satisfactory, audit credits or course continuation credits})}$  Or  $CGPA = \frac{\text{cumulative Points secured in all passed courses}}{(\text{Cumulative earned credits excluding audit, satisfactory courses and course continuation courses})}$ .
- **Calculation of Grades for SGPA and CGPA** The marks obtained in the CCA and the ESE will be combined and used for the deciding of the course grade that the student will be getting. Grading will be done by the Office of the COE HPU for each course class and the grades will be assigned to the students in the class as follows:

Category I:	Grade Points 10.0	Letter Grade S+
Category II:	Grade Points 9.5	Letter Grade S
Category III:	Grade Points 9.0	Letter Grade O++
Category IV:	Grade Points 8.5	Letter Grade O+
Category V:	Grade Points 8.0	Letter Grade O
Category VI:	Grade Points 7.5	Letter Grade A++
Category VII:	Grade Points 7.0	Letter Grade A+

Category VIII:	Grade Points 5	Letter Grade A
Category IX:	Grade Points 6.0	Letter Grade B+
Category X:	Grade Points 5.5	Letter Grade B
Category XI:	Grade Points 5.0	Letter Grade C
Category XII:	Grade Points 0.0	Letter Grade F (Fail)
Category XIII:	Incomplete	Letter Grade I
Category XIV:	Audit Pass	Letter Grade P
Category XV:	Audit Fail	Letter Grade X

**Notes:**

1. Category XIII (Incomplete, with letter grade I) is given to students who are unable to complete the programme and are considered 'dropped'.
2. Categories XIV and XV (Audit Pass with letter grade P and Audit Fail with letter grade X) are given to the students who are auditing (attending the class, but not for grade) the course and are passing or failing respectively. These grades will not be counted for determining the Grade Point Average (GPA) and Cumulated Grade Point Average (CGPA) of the student.

**Determining GPA, SGPA and CGPA, Division and Merit positions for Medals etc.**

For each student the Grade Point Average (GPA) and the Cumulated Grade Point Average (CGPA) will be determined by the CoE office of the HPU as follows:  $SGPA = (\sum C_i G_i) / (\sum C_i)$  Where  $i$  is summed over the number of courses studied in the current semester.  $GPA$  or  $CGPA = (\sum C_i G_i) / (\sum C_i)$ , Where  $i$  here is summed over the number of courses studied in the past semesters as well as current semester. Where,  $C_i$  is the credit earned for course  $i$  ( $i$  varying from 1 to  $n$ ) and  $G_i$  is the grade point obtained by the student in course  $i$  ( $i$  varying from 1 to  $n$ ),  $n$  being the number of courses passed so far by a student.

**In each of these parts, the candidate will be categorized as below:**

CGPA	Letter Grade	Explanation of letter Grade	Classification of the Final Result
9.51 and above	S+	Super	First Class - Exemplary
9.01 to 9.50	S		
8.51 to 9.00	O++	Outstanding	First Class - Distinction
8.01 to 8.50	O+		
7.51 to 8.00	O		
7.01 to 7.50	A++	Excellent	First Class
6.51 to 7.00	A+		
6.01 to 6.50	A		
5.51 to 6.00	B+	Good	Second Class
5.01 to 5.50	B		
4.51 to 5.00	C	Average	Third Class
4.50 and below	F	Fail	Fail
Grade	I	Incomplete	Incomplete
No Grade	P		Audit Pass
No Grade	X		Audit Fail

## FEE/FUNDS/FINES APPROVED BY THE GOVERNMENT

1. A student shall have to pay the Tuition Fee (for boys only) for the six months, as the case may be, at the time of provisional admission or later, when notified by the college.
2. Fine accruing have to be paid at the time of collecting University Roll Nos.
3. Every student must pay the dues on the dates notified from time to time.
4. Failure to pay dues on the date will entail a fine of Rs. 10/- per day.
5. In case of non-payment of dues in time, the name of the defaulters will be struck off from the college roll at the end of the month.
6. Registration fee will not be charged from the students migrating from another college if he/she is already registered with H.P. University.
7. On migration from other institutions, funds for the entire session shall be charged and tuition fee shall be charged from the time of joining the college.
8. It is mandatory for all the students to attend all the functions organized by the college otherwise they will be fined accordingly.

### FINES:

1. Fine for absence (per period)= Rs. 1.00
2. Fine for absence (per practical)= Rs. 3.00
3. Fine for absence from House Examination (per paper)= Rs. 10.00
4. Fine for delayed return of Library Books (per day per book)= Rs. 1.00
5. **Readmission fee= Rs.100, 1<sup>st</sup> time/Second time Rs.200**
6. **Fine for damaging Electric Switch Boards, Fans, Water Taps and Sanitary wares, Window panes = Rs 100/- per student for whole class/college or the defaulter(s) will have to bear the actual cost of the damage.**

### NAME STRUCK OFF FROM THE COLLEGE ROLL:

- 1) The name of a student shall stand struck off from the college roll, if he/she remains absent from the class continuously for 10 or more days.
- 2) A student whose name is struck off for third time during the session will not be re-admitted in the college.

## DETAILS OF FEE AND FUNDS 2026-27

GOVT. FUNDS		COLLEGE FUNDS:	
Admission Fee	Rs. 25	Library Security Fund	Rs.100 P.A. (New Students)
Re-Admission Fee	1 <sup>st</sup> Time Rs. 100 2nd Time Rs. 200	House Exam Fund	RS.80 P.A.
Late Admission Fee	Per day Rs. 10	College Magazine Fund	Rs. 50 P.A.
Tuition Fee*	Rs. 600 P.A. (for Boys)	NCC Fund	Rs. 05 P.A.
UNIVERSITY FEE/FUNDS:		Student Aid Fund	Rs. 02 P.A.
Continuation Fee	Rs. 10 P.A. (Old	Health Fund	Rs. 06 P.A.

	Students)		
University Sports Fee	Rs. 100 P.A.	Building Fund	Rs. 120 P.A.
University Youth Welfare Fee	Rs. 100 P.A.	Lib./Card Fund	Rs. 10 P.A.
Holiday Home Fee	Rs. 01 P.A.	Furniture Repair & Replacement Fund	Rs. 10 P.A.
University Development Fund	Rs. 250 Students belonging to IRDP/BPL Rs. 500 for other Students (New Students)	Computer and Internet Facilities Fund	Rs. 20 P.A.
<b>PRACTICAL FUNDS:</b>		Book Replacement Fund	Rs. 25 P.A.
Commerce/Music Practical Fund	Rs. 90 P.A.	Amalgamated Fund	Rs. 300 P.A.
		Culture Activity Fund	Rs. 20 P.A.
<b>PTA FUND</b>	Rs. 600 P.A.	Campus Development Fund	Rs. 10 P.A.
		Youth Red Cross Fund	Rs. 40 P.A.
		College Sports Fund	Rs. 240 P.A.
		Rovers and Rangers Fund	Rs. 60 P.A.

- **Second installment of the fees/funds in r/o BA/B.Com. 2<sup>nd</sup> & 3<sup>rd</sup> Year will be realized in Nov./Dec. 2026.**
- **The fee/funds as shown in the table above are subject to change as per SPU & HPU/HP Government Instructions.**
- **Fee/Funds once paid shall not be refunded in any case.**
- **Tuition Fees will be exempted of the student who is PwD having more than 40 percent or above disability subject to the production of MC issued by Medical Board.**
- **Exam Fee shall be paid by each student at the time of filling e-examination form online.**

## LEAVE RULES

1. Leave application should be countersigned by the parents/guardian of the student and must be submitted in advance in ordinary conditions.
2. Leave up to 3 days will be sanctioned by the Tutor and from 4 to 6 days will be sanctioned by the Principal.
3. Leave application after prolonged illness (more than 6 days) must be accompanied with medical fitness certificate and will be sanctioned by the Principal.
4. Leave of any kind will not be permitted during the Mid Term examinations except for leave under unavoidable circumstances.

## LIBRARY RULES

1. Every student must carry the Library-cum-Identity Smart Card while visiting the library.
2. Books are issued for a maximum period of 14 days. A fine of Rs. 1/- per day will be charged for late returns.
3. No book will be reissued to the same student immediately after its return.
4. Loss of a book must be reported immediately. The borrower will be required to replace the book or pay its cost.
5. In case a book is defaced or damaged, it must be replaced by the borrower.

## DISCIPLINE AND RAGGING

1. Discipline is essential to maintain the academic atmosphere in the college. Any student found creating indiscipline including ragging in the college shall be punished under rule framed by HPU.
2. Ragging is strictly prohibited inside and outside the college right from the time of beginning of the session/admission and is punishable offence according to Hon'ble Supreme Court orders dated 04-05-2001, 16-05-2007 and 11-02-2009 and notification of UGC, New Delhi.
3. Himachal Pradesh University has framed the rules vide Notification No.1-14/HPU/DSW/08/360 Dated 10-07-2008 and as per these rules:

Any student found involved in ragging will be punished appropriately which may include:

- a. Expulsion from the college/university.
- b. Suspension from classes.
- c. Fine with a public apology.
- d. Withholding scholarship or other benefits.
- e. Debarring from the representation in events.
- f. Legal proceeding under criminal law shall be initiated.

### Specimen of Forms of Certificate to be attached to Admission Forms Wherever Applicable Anti-Ragging Affidavit/Undertaking

*The Chairperson of the Teaching Departments / Heads of the Colleges or Institution affiliated to or maintained by the University, at the commencement of each session when new admission takes place, shall have an online/electronic undertaking from every student (old or new) as specified on the given proforma at [www.antiragging.in/affidavit\\_registration\\_disclaimer.html](http://www.antiragging.in/affidavit_registration_disclaimer.html) or [www.c4yindia.org/Home/](http://www.c4yindia.org/Home/) Undertaking to comply with the UGC regulations on anti-ragging. In addition, at the time of admission, students must submit Anti-Ragging Affidavit with Reference Number which must be similar to the Application Form Number. Undertaking of the Parents/Guardians must also be submitted by the students with the similar Reference Number. The Reference Number must be inserted by the students as per the following prescribed column of the admission form:*

**Anti-Ragging Undertaking Reference No.**

### DECLARATION FROM STUDENTS (REGARDING ABUSE OF ILLICIT DRUGS)

*I ..... aged ..... years son/daughter of Sh./Smt.....R/O.  
.....hereby declare that:*

1. I shall not make any form of abuse of narcotic drugs or psychotropic substances while being a student of the University.
2. I shall bring into the notice of authorities designated by the University for this purpose, the incidence of any illicit drug or substance abuse occurring within the University Campus which might have come to my knowledge and also about any drug dealer/peddler who according to my information is carrying out or is trying to carry out activities related to supply of illicit drugs within the University Campus.
3. If I am found with illegal drugs in the University Campus, I will have no objection for expelling me from the University at any time.

*Declaration: I ..... aged ..... years, son/daughter of Sh .....  
R/o.....Hereby declare that the contents of the above  
declaration have been issued by me at my own will and I have concealed nothing therefrom.*

*Signature*

*Signed on this ..... day of ..... (Month/Year).*

## SCHOLARSHIPS, FEE CONCESSION AND AWARDS

- Various centrally sponsored/ state sponsored and private scholarship schemes are shown in the following table. Students will have to apply online as per the schedule notified by the Directorate of Higher Education H.P.:
  - 1) Post Matric Scholarship Scheme for SC/ST/OBC
  - 2) IRDP Scholarship Scheme
  - 3) Dr. Ambedkar Post Matric Scholarship Scheme for Economically Backward Classes
  - 4) Swami Vivekanand Utkrishi Chattarvriti Yojna for SC/OBC
  - 5) Kalpna Chawala Scholarship Scheme
  - 6) Brother/Sister fee concession as per the rules applicable.
  - 7) Assistance to BPL/IRDP/Antodaya students' welfare fund.
- The college offers fee concession and awards to poor and meritorious students, regulated by rules available in the college.
- Prizes are given to the students who secure positions in University and Annual Examinations, Sports and Extra Co-curricular activities during the Annual Prize Distribution function held in the month of Feb. /March every year.  
*Note: The date of submission of applications for these scholarships will be displayed on the notice board in due course*

## Parents-Teacher Association (PTA)

Parents-Teacher Association (PTA) of Govt. Degree College Rakkar formed with a motive of constructive interaction between parents and teachers with a missionary zeal for the development of the college. Elections to the Executive Council are held annually in the General House Meeting of the PTA.

## CSCA

CSCA election is to be held strictly as per JM Lingdoh Committee's recommendation on the directions and patterns to be notified by H.P. University.

## OLD STUDENT ASSOCIATION (OSA)

Old Student Association of the college has been formed with the objective that the development of the institution is fastened by raising certain funds and diverse views of OSA are incorporated in this process.

## COLLEGE MAGAZINE

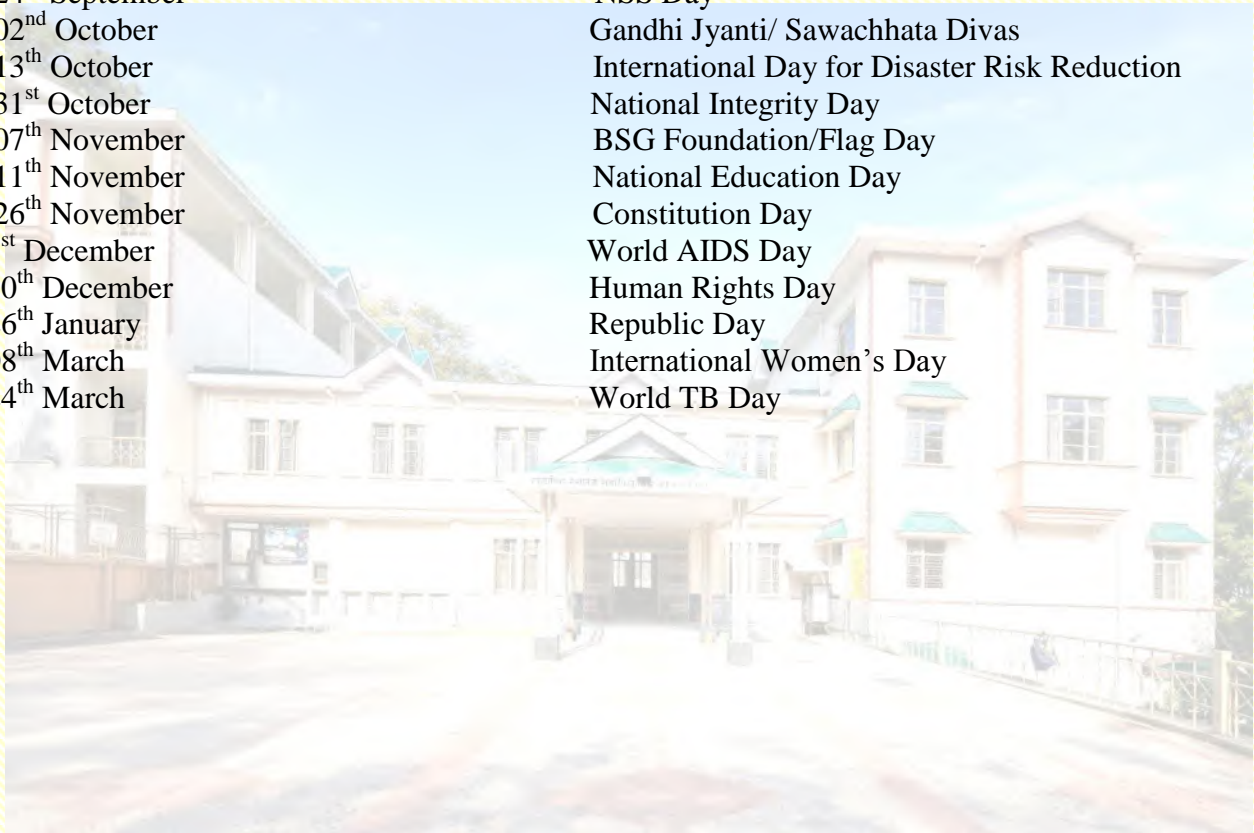
Annual college magazine, *Swasthanika*, is published to bring out the creative talents of our students. It provides a wonderful space for those who love to write and want to share their unique ideas with others. By writing stories, poems, and essays, students learn to express themselves clearly and think creatively.

## PROHIBITION OF SUBSTANCE ABUSE

1. The college strictly bans the possession, use, or sale of alcohol, tobacco, and illegal drugs.
2. This rule applies to everyone on the campus, inside college hostels, and at all college events.
3. Every student and parent must sign an anti-drug declaration form during admission.
4. Violators will face immediate disciplinary action, including heavy fines, suspension, or permanent expulsion. Additionally, any student found selling or supplying drugs will be reported directly to the police.

## CELEBRATION OF DAYS

05 June	World Environment
26 <sup>TH</sup> June	International Day against Drug Abuse and Illicit Trafficking
11 <sup>th</sup> July	World Population Day
12 <sup>th</sup> August	National Librarian's Day
15 <sup>th</sup> August	Independence Day
29 <sup>th</sup> August	National Sports Day
05 <sup>th</sup> September	Teacher's Day
24 <sup>th</sup> September	NSS Day
02 <sup>nd</sup> October	Gandhi Jyanti/ Sawachhata Divas
13 <sup>th</sup> October	International Day for Disaster Risk Reduction
31 <sup>st</sup> October	National Integrity Day
07 <sup>th</sup> November	BSG Foundation/Flag Day
11 <sup>th</sup> November	National Education Day
26 <sup>th</sup> November	Constitution Day
1 <sup>st</sup> December	World AIDS Day
10 <sup>th</sup> December	Human Rights Day
26 <sup>th</sup> January	Republic Day
08 <sup>th</sup> March	International Women's Day
24 <sup>th</sup> March	World TB Day





## ANTI RAGGING/ DISCIPLINE RULES

In order to have Zero tolerance to ragging and its total elimination from the educational institutions. The Hon'ble supreme Court of India vide its orders dated 4th May, 2007 and 11th Feb, 2009 has directed as hereunder:

1. Ragging is strictly prohibited in the institution.
2. Anyone indulging in ragging is liable to be punished appropriately.
3. Punishment for ragging includes:
  - I. Imprisonment/fine or both.
  - II. Expulsion from the institution, suspension from the institution or classes for a limited period and fine with a public apology.
  - III. Withholding scholarships or other benefits.
  - IV. Debarring from representation in events.
  - V. Withholding of result.
4. Suspension or expulsion from hostel or mess and alike.
4. In the hostels, the entry of seniors and outsiders shall be prohibited before and after specified hours of the day except under the authority of the person in charge (warden or hostel superintendent).
5. If the individuals committing or abetting ragging are not identified collective punishment shall be resorted to.
6. Character/migration certificate(s) issued by the institution shall have an entry apart from that of general conduct and behavior to the effect whether the student had participated in particular was published for ragging.
7. In case the applicant for admission is found to have indulged in ragging/indiscipline if the past or if is noticed later that he has indulged in ragging, admission shall be refused to him/her or he/she shall be expelled from the institution
8. For Himachal Pradesh University Act, statutes and ordinances as amended till date log in University website [www.hpuniv.nic.in](http://www.hpuniv.nic.in) (Right to Information-H.P.University Act & ordinance Vol.-I, II, III)

**Eve teasing is an offence The offender will be handed over to the police immediately.**

**Helpline: 82638-60142**